

Appendix B – 1 February 2023 to 31 January 2024

Event	Category	Provider	Date/Time	Expected/ Actual Attendance	External Cost/ Officer Time
Safeguarding	Specific	Internal	2/2/2023 5.30pm-6.30pm	11/11	4 hours
BAME Weekend	Specific	LGA	18-19/2/2023 2 days	4/3	£592.70
Equalities and Inclusion	General	Purple Fusion	22/2/2023 2pm-4pm 27/2/2023 5pm-7pm	15/14	£1,200
ACE Trauma	Specific	Internal	20/3/2023 2pm-4.30pm	10/7	5 hours
Civic Coaching for newly elected Mayor	Specific	Link UK Ltd	21/3/2023 All day	1/1	£1,640
SOS Alarms	General	Orbis Personal Alarms	28/4/2023 10am-11am	10/8	No charge
New Councillors Induction Session 1	Mandatory	Internal	9/5/2023 All day	7/7	15 hours
New Councillors Induction Session 2	Mandatory	Internal	11/5/2023 4pm-6pm	7/6	2 hours
New Councillors Induction Session 3	Mandatory	Internal	17/5/2023 2pm-5pm	7/6	3 hours

Event	Category	Provider	Date/Time	Expected/ Actual Attendance	External Cost/ Officer Time
Training for Planning Committee Members	Mandatory	Internal	25/5/2023 10am-12 noon	8/8	4 hours
Additional New Councillors induction covering Sessions 2 and 3 above.	Mandatory	Internal	25/5/2023 1pm-4pm	1/1	3 hours
Caseworker Training	Specific	Elected Technologies	30/5/2023 5.30-6.30pm	4/3	£500.00
N W Employers Skills in Reviewing and Understanding Performance	General	N W Employers	6/6/2023 12.00-1.00pm	1/1	No cost included in membership
NW Employers Councillor Induction Programme Module 2	General	N W Employers	13/6/2023 6pm-7.30pm	1/1	No cost included in membership
NW Employers Councillor Induction Programme Module 3	General	N W Employers	20/6/2023 12.30-1.30pm	1/1	No cost included in membership
Caseworker Training	Specific	Elected Technologies	30/6/2023 5.30-6.30pm	4/3	£400.00
Wellbeing and Self Care session	General	External trainer	30/6/2023 9am-12.30pm	15/12	£927.92
Lord Mayor Training on how to manage a Council meeting and undertook	Specific	Internal	4/7/2023	1/1	2 hours

Event	Category	Provider	Date/Time	Expected/ Actual Attendance	External Cost/ Officer Time
mock council meeting.					
LGA Annual Conference (Bournemouth)	General	LGA	4-6/7/2023 2 days	2/2	£2680.90
Common Advice Issues	Specific	CAB	24/7/2023 5.30-7.30pm	15/8	No charge
Training for Planning Committee Members	Specific	Internal	31/8/2023 9.30 to 11.30am	3/3	2 hours
Training Session on Childrens Services (for the Childrens Services Scrutiny)	Specific	Internal	7-9/9/20223 9.30 to 11.30am	7/7 Plus 1 co-opted member	12 hours
Scrutiny Essential Training for Scrutiny Chairs	Specific	Centre for Governance and Scrutiny (CFGs)	7/9/2023	7/7	£1320 (From Scrutiny budget)
Refresher Training for Licensing Committee	Specific	Internal	13/9/2023	1/1	1 hour
Induction for newly elected Brooklands Cllr. - Legal, Housekeeping and Key Strategies	Mandatory	Internal	15/9/2023 1pm-4pm	1/1	3 hours
Induction for newly elected Brooklands Cllr. – Neighbourhoods and Budget	Mandatory	Internal	19/9/2023 4pm-5pm	1/1	1 hour

Event	Category	Provider	Date/Time	Expected/ Actual Attendance	External Cost/ Officer Time
Equalities and Inclusion	General	Purple Fusion	26/9/2023 5.30-7pm	7/4	£600
Parking	Specific	Internal	17/10/2023 5.30pm-6.30pm	7/4	1 hour
Promoting Excellence in Licensing	Specific	Institute of Licensing	15-17/11/ 2023	1/1	Paid by Scrutiny budget
LGA Young Councillors Conference	General	LGA	18-19/11/2023 2 days	2/2	£594.70
Revenues & Benefits	General	Internal	21/11/2023 5.30pm-7.15pm	16/14	3.5 hours
Voluntary, Community, Social and Enterprise and Faith Sector	General	Internal	7/12/ 2023 5.30pm-6.30pm	6/4	2 hours
Understanding Islam	General	AKSAA	9/01/ 2024 9.30am to 12.30pm	1/1	£25
Gendered Intelligence for Members	General	External trainer	16/1/2024 5.30pm to 7.15pm	13/11	£415.00
Presentation by Manchester Move	Specific	Internal	23/1/2024 5.30pm to 6.30pm	18/12	1 hour

Summary figures

Budget:

- Annual Training Budget = £28,567
- Total spend against training budget in this period = £9576.22 (1 February 2023 to 31 January 2024)

Attendance:

- Attendance at non mandatory training events compared to number of bookings = 80%